

PAC Agenda 21 January 2015
1400 – 1530 EST

Toll Free 877-336-1274

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Conference Information

1. PAC Minute approval from Albuquerque, NM meeting – Dec 1-5, 2014.
 - Notes from Miriam with action items highlighted.
 - Allen to post on the gateway, will contact Ginny

2. Corps Foundation update – Greg Miller providing update
 - Board call 1/20/15. Coin design for volunteer recognition near final.
 - Approved slate design for EIP plaque. Type set and spacing will determine final vs. wood acrylic. Will get printed once group is selected. Cost was part of determining factor since there are now 3 awards.
 - Working on free stay at Bass Pro Cedar Lodge for individual volunteer award. Still needs finalized.
 - Coast Guard grant focus groups completed and set. Story boards being created for PSAs. Contractor is Kraaco out of Virginia.
 - Working on registration with Guide Star, to register as a non-profit on their register list. CENREF is “gold seal” group. Good for folks looking for non-profits. Amazon Prime (of which Corps Foundation is an option) pulls info from Guide Star.
 - Working on internal case statement, listing goals, objectives, history, etc. Provides foundation for external case statement to be used for fund raising.
 - Working on Pay Pal membership to allow donations to CENREF.
 - Approached by APPL to join as partner organization. Price was too high in past. Foundation has gotten price break and will now be applying to join APPL.
 - Have been searching for board positions, soon to invite folks to fill those spots.

3. Excellence in Partnership Update – Winner selected: Roanoke River Basin Association – Upper Reach in the Wilmington District
 - Memo- Heather will send up through HQ (Sara provide edits)
 - Miriam coordinate with John H Kerr and SAW for ceremony location and Commander/Ops Chief attendance
 - Sara coordinate purchase of plaque and certificate printing with Marilyn/CF
 - Each PAC member coordinate certificates to other Division non-winners
 - Scores need to be reviewed for accuracy
 - Allen to get artwork logo from NAD partner
 - Sara to edit memo
 - Add comments to score sheet
 - Consistent scoring criteria similar to handshake – to be developed at spring meeting
 - Fillable form for EIP, similar to handshake and volunteer – Sara to work on draft of form

4. PAC team spring meeting in May – Raleigh, NC
 - Flight and Reservation - Try to arrive on Monday around noon if possible.
 - Hotel- Heather will find and set up room block
 - MIPR request to Allen before 28 Feb
 - Heather will get a car. Need second car.
 - Business meeting will be held at Falls River Lake – 2 days. Ceremony at Kerr.
 - Preferable to do week of April 13, second choice is week of April 20. Miriam to coordinate.
 - Stacy will be able to get a car if necessary.

5. Volunteer Award Update – Winners selected: Mikayla Conrad and SCDNR Cooper River Rediversion Project

- Memo to be sent without Miriam review. Heather
- Marilyn will send certificates and coins to Heather so Corps can pay postage to deliver. Heather
- Ceremonies to be coordinated by PAC division rep. Allison and Miriam
- Spring meeting topic to designate if groups are eligible for this award. Allen
- Award winners volunteer hours should be captured in OMBIL, add to application requirements – Alana
- Scoring criteria to be developed for this category also. Comment column also needed.
- Application could be 3 pages.

6. Ouachita, AR Prospect Class Update

- Flight arrival times, March 1: Sara 3:23, Miriam 4:45, Allen 6:30, Heather (arriving Saturday), Allison - driving?
- MIPR requests- sent to Huntsville
- Hotel- Switching to Embassy Suites in the downtown area.
- Updated materials sent to Huntsville
- Each instructor needs to review their sessions on Sharepoint site and make updates as needed
- Jeopardy rules- need from Miriam
- Allison will pick up Heather and Sara in Little Rock
- Allen and Miriam will travel together, only one will need car, not both.
- Gateway was down at last class, needs to be online for exercise to work well.

7. Follow up class in Rock Island, Mar 9-13- Heather

- Hotel- reservations under Heather's name at Hampton Inn Moline-Quad City #80458842. Each person needs to call and change the name and credit card on the reservation. (still two rooms unassigned)
- Titus may not be available for this class, we may need volunteer to teach. Chris Rapenchuk is an option.
- Sara and Stacy are driving together.

8. FY 16 Prospect class locations update - need to assign instructors

- Kansas City: Nov 16-20, 2015
- Bay Model: Mar 14-18, 2016
- Both locations have secured times for classes. Heather working on hotel blocks for both locations.
- Instructors will be decided at spring meeting in NC

9. Webinar schedule:

- Jan 28: Titus 101
- Feb 2: Heather, new volunteer modules
- Mar 12: Allison, Volunteer policy
- Apr 2: Heather volunteer modules
- May 8: Allen, Handshake
- May 14: Stacy 101 – 10am CST
- May 13: Sara, Military 9 am

10. Volunteer OF 301 form update- Heather

- Working to coordinate update of form, is already approved.

11. Volunteer Clearinghouse update- Allison

- Contractor from past is bowing out. We will be getting a new contract, possibly with Source America contact. For now the current contract is good through March. Not sure on costs to operate this contract.
- Mary has asked if program is worth the value. Funds may come from Handshake or other.

12. Legends/Beacon awards- Heather

- Announcement will be out very soon. Award is from American Recreation Coalition.

13. APPL update- Heather

- To be held in Atlanta. Waiting on final approval for conference exception. Mary, Heather, 3 from SAD.

14. OMBIL changes- Alana

- Final report sent out from Heather showing partnership numbers.
- Alana working with Dena to clarify some of the anomalies.
- Projects without a recreation BL can enter their partnership data, but not through the wizard. Call Alana for details of how.
- Email to come regarding reports of “no partnerships”. Clarify that with the each district partnership coordinator within your divisions.

15. PAC team funding update- Allen

- Funds have been returned from Fort Worth to HQ, waiting on Scott Strotman to reissue to NAB
- Scott has been requested to send along the 2015 funds to NAB

16. Handshake Update Allen

- Potential change to program from RLAT/SAT recommendations: no new construction, only replacement or higher efficiency/consolidation projects, flood/hurricane damaged facility replacement, etc that match NRAP guidance
- No CP agreements yet.
- Changes to application include incentive as % of funds and new partners.

17. WRRDA update- Allen, Miriam, Heather

- Nested section will stand on its own. Comments to be consolidated.

18. CJM activity- Titus, Allen

- Ozark Rivers Heritage has asked for extension to repay government funds. Originally to repay by Jan. Extension was granted to April. New house bill proposed to allow fee retainage, still being developed in the House of Reps.

19. Biannual division calls- upcoming?

- Include water safety rep.
- Allen had NAD call Jan 21
- Others need to schedule with MSC for inclusion

20. Outreach to RE/OC/RM/CT- everyone needs to start developing the list

- Send list of names to Heather.
- Alana talked to NWS chief council and she is receptive to idea of sending folks to participate.
- District commander deferring on Economy Act signatures was an Army policy.

21. Partnership intern program- Allison/Sara start developing draft concept

- Mary gave green light to begin drafting the idea or concept.

22. New Business

- Alana – LWShip Canal has partnership with local group doing plant sale. Can they have it on the grounds of the lock. What is best mechanism to allow this? Special Use Permit. Use non-profit partner.

23. Next Call February 18, 10:00 EST.